



Mt. Gretna Campmeeting

LISTED IN THE NATIONAL REGISTER OF HISTORIC PLACES

Tuesday, December 15, 2015

At the regular monthly meeting of the Mt. Gretna Campmeeting Association Board of Managers, held on Tuesday evening, December 15, 2015 in the United Methodist Church, Mt. Gretna, Pennsylvania, Mr. Lloyd presided and Margaret Hopkins acted as Secretary.

A quorum was present including the following: David Lloyd (President), George Resh (Vice-President), Sally Marisic (Treasurer), Margaret Hopkins (Secretary), Pam Bishop, and Robin May. Esther Mefferd, Don Dale, and Ben Wiley were excused.

I. Call to Order

The Chair called the meeting to order at 6:30 PM.

II. Approval of Minutes

- i. Since the Minutes were distributed to Board members prior to the time of this regular monthly meeting, the reading of the Minutes was dispensed with and the November Minutes were approved.

III. Treasurer's Report

- i. On a motion by Margaret Hopkins, a resolution was adopted unanimously as follows: RESOLVED, That the MGCA Board of Managers approves the November financial reports presented by Treasurer Sally Marisic.

IV. MGCA Member Comments

- i. No guests present. Pam Bishop distributed the West Cornwall Township meeting schedule for 2016.

V. Strategic Planning

A. Buildings and Ground Committee – Don Dale, acting chair

- i. Hal & Barb Myers have asked the B&G Committee to look at the storm water flow down 1st street and to find a way to divert it from flooding through their property. When the committee meets they will look at v-cutting speed bumps down 1st Street to keep the water flowing down 1st Street.
- ii. The Campmeeting purchased a new snowblower for walking streets. It is to be paid for from the motor vehicle fund.

B. Communications Committee – Margaret Hopkins

- i. Newsletter is scheduled to be published Monday the 21st.

C. Community Activities Committee – Robin May

- i. No additional acts have been signed for the 2016 Heritage Festival at this point.
- ii. Robin is still investigating adding an outdoor barbecue for playground.

D. Finance Committee - Sally Marisic

- i. On a motion by George Resh, a resolution was adopted unanimously as follows after some discussion: RESOLVED, That the MGCA Board of Managers adopt the budget as proposed by the Finance Committee at the November 2015 meeting of the Board of Managers.

E. Nominations Committee – Pam Bishop

- i. No meeting, nothing to report.

F. Property Ownership Committee – Pam Bishop, acting chair

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- i. The committee is developing a standard welcome pack.
- G. Parks & Recreation Committee – Margaret Hopkins
 - i. Nothing to report.
- H. Tabernacle Association –
 - i. Nothing to report.
- I. Ad-Hoc Archives Committee – George Resh
 - i. Nothing to report.
- J. Ad-Hoc Policy & Procedures Committee – Pam Bishop
 - i. Nothing to report.
- K. Executive Committee
 - i. The truck's inspection expires at the end of December. The truck will not pass that inspection without considerable expense. After many months of searching for a used replacement truck, Dave & Ed finally found one. On a motion by George Resh, a resolution was adopted unanimously as follows: RESOLVED, That the MGCA Board of Managers give Dave Lloyd the authority to buy the 2007 Ford dump truck, purchase price not to exceed \$28,500 plus taxes.

VI. Old Business

- i.

VII. New Business

- i. Margaret Hopkins asked for help to apply for historic state grants if the opportunity arises – Robin May offered her assistance.
- ii. Margaret Hopkins reported that some MGCA Members have asked whether or not we need a tiered system for assessments to take into consideration the amount of services used. The Finance Committee will consider this issue again next year during budget season.

Adjournment

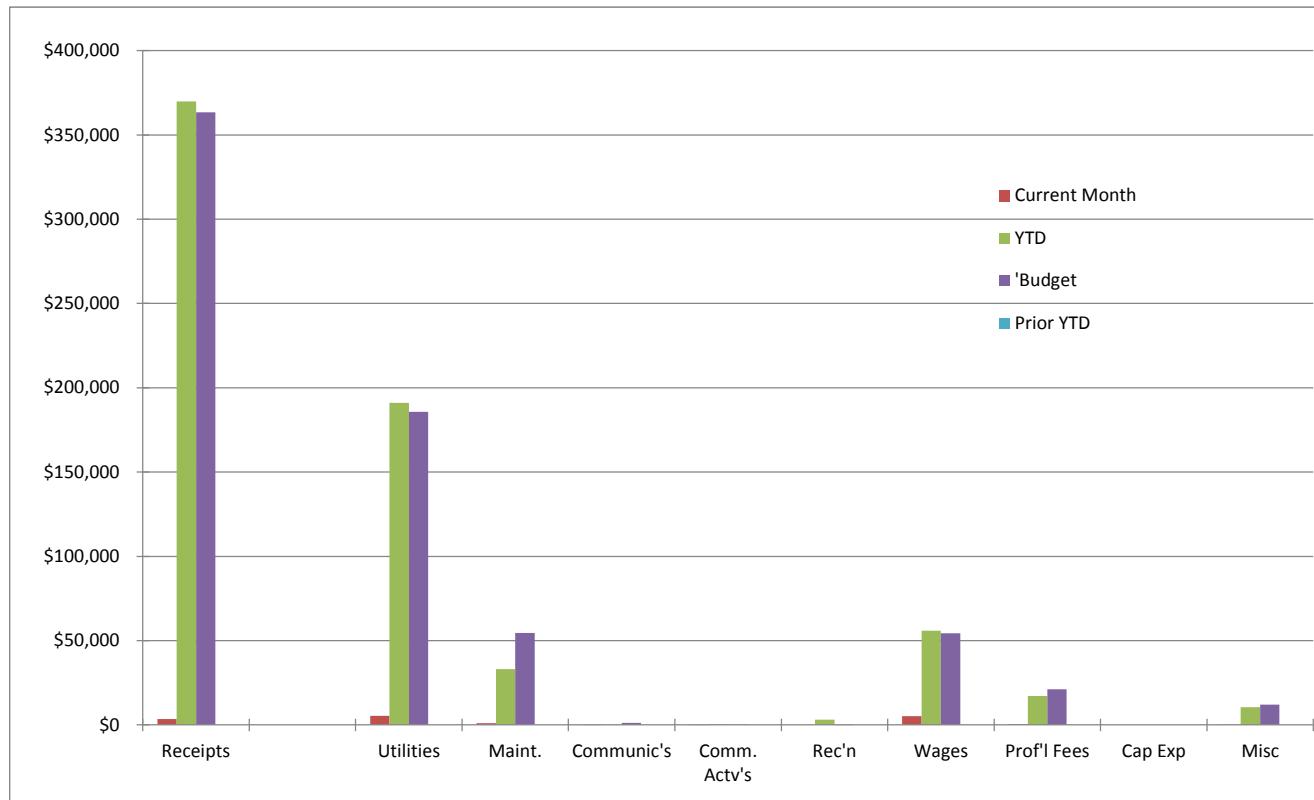
On a motion by Resh, the meeting was adjourned at 8:45 pm.

The next regular meeting will be held Tuesday, January 19th at 6:30 pm.

Margaret Hopkins
Secretary

D. Lloyd
Chairman

Mt. Gretna Campmeeting Association, Inc.
2015 General Fund Summary Report



	November 2015		Cur. Mnth		Year to Date		Budget		Previous Year	
	Actual	% of YTD	Actual	% of Bud.	Actual	%	Actual	\$ Change	Actual	%
Income										
Receipts	\$3,577	1%	\$369,819	102%	\$363,478				\$371,106	#DIV/0!
Disbursements										
Utilities	\$5,486	3%	\$191,030	103%	\$185,700				\$178,155	#DIV/0!
Maintenance	\$1,022	3%	\$33,034	61%	\$54,500				\$54,063	#DIV/0!
Communications	\$48	24%	\$199	17%	\$1,150				\$107	#DIV/0!
Community Activities	\$50	11%	\$439	146%	\$300				\$255	#DIV/0!
Parks & Recreation	\$0	0%	\$3,069	3069%	\$100				\$153	#DIV/0!
Wages and Benefits	\$5,211	9%	\$55,838	103%	\$54,400				\$49,064	#DIV/0!
Professional Fees	\$380	2%	\$17,170	81%	\$21,200				\$19,082	#DIV/0!
Capital Expenses/Projects	\$0		\$0		\$0				\$32,765	#DIV/0!
Miscellaneous	\$348	3%	\$10,583	88%	\$12,025				\$10,921	#DIV/0!
Totals	\$12,544		\$311,362	95%	\$329,375				\$344,565	#DIV/0!
Net Margin	(\$8,967)		\$58,457		\$34,103				\$0	\$26,541

Mt. Gretna Campmeeting
Profit & Loss Budget vs. Actual

January through November 2015

	<u>Nov 15</u>	<u>Jan - Nov 15</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>	After Special Vote			Special Vote
						<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>	
Ordinary Income/Expense									
Income									
Assessments									
Apartment	0.00	725.00	700.00	25.00	103.57%				
Garage									
Garage Assessment Discount	0.00	-50.80	-80.00	29.20	63.5%				
Garage - Other	0.00	2,730.00	2,730.00	0.00	100.0%				
Total Garage	0.00	2,679.20	2,650.00	29.20	101.1%				
Home									
Home Assessment Discounts	0.00	-4,799.80	-4,400.00	-399.80	109.09%				
Home - Other	1,003.00	346,741.93	346,550.00	191.93	100.06%				
Total Home	1,003.00	341,942.13	342,150.00	-207.87	99.94%				
Penalties	145.00	1,159.52	500.00	659.52	231.9%				
Total Assessments	1,148.00	346,505.85	346,000.00	505.85	100.15%				
Rentals									
Garage									
Garage Rental	0.00	-49.50	9,900.00	-9,949.50	-0.5%				
Rental - Garage Discount	0.00	-115.50	-150.00	34.50	77.0%				
Garage - Other	0.00	9,487.50							
Total Garage	0.00	9,322.50	9,750.00	-427.50	95.62%				
Parking	0.00	1,650.00	900.00	750.00	183.33%				
Pavilion/Kitchen	0.00	175.00	0.00	175.00	100.0%				
Storage Sheds									
Deposits									
Rental - Storage Shed Discount	0.00	-21.40	-32.00	10.60	66.88%				
Shed Rental	0.00	3,210.00	3,210.00	0.00	100.0%				
Total Storage Sheds	0.00	3,188.60	3,178.00	10.60	100.33%				
Tabernacle	50.00	2,100.00	1,000.00	1,100.00	210.0%				
Total Rentals	50.00	16,436.10	14,828.00	1,608.10	110.85%				

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Profit & Loss Budget vs. Actual

January through November 2015

	Nov 15	Jan - Nov 15	Budget	\$ Over Budget	% of Budget	After Special Vote			Special Vote
						Budget	\$ Over Budget	% of Budget	
Interest Income	14.01	185.43	150.00	35.43	123.62%				
Miscellaneous Receipts									
Historical Plaques	0.00	15.14							
Misc. Income Contributions	3,000.00	3,982.00							
Reimbursed Expenses									
Mulch, Top Soil, Stone	0.00	1,098.50							
Other Reimbursement	0.00	1,045.92							
Tabernacle Expense Reimbursement	0.00	0.00	1,000.00	-1,000.00	0.0%				
Reimbursed Expenses - Other	0.00	-75.00	1,500.00	-1,575.00	-5.0%				
Total Reimbursed Expenses	0.00	2,069.42	2,500.00	-430.58	82.78%				
Miscellaneous Receipts - Other	-635.36	-635.36							
Total Miscellaneous Receipts	2,364.64	5,431.20	2,500.00	2,931.20	217.25%				
Prior Year Assessment Payments	0.00	1,260.25							
Total Income	3,576.65	369,818.83	363,478.00	6,340.83	101.74%				
Gross Profit	3,576.65	369,818.83	363,478.00	6,340.83	101.74%				

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January through November 2015

	Nov 15	Jan - Nov 15	Budget	\$ Over Budget	% of Budget	After Special Vote			Special Vote
						Budget	\$ Over Budget	% of Budget	
Expense									
Utilities									
Electric (Street Lights)	1,585.28	16,499.85	17,000.00	-500.15	97.06%				
Garbage	3,075.30	36,504.05	38,500.00	-1,995.95	94.82%				
Sewer	193.83	128,422.66	122,000.00	6,422.66	105.26%				
Water	631.34	9,603.83	8,200.00	1,403.83	117.12%				
Total Utilities	5,485.75	191,030.39	185,700.00	5,330.39	102.87%				
Maintenance									
General Maintenance									
Plantings	42.36	3,264.58							
General Maintenance - Other	103.41	2,928.54	8,500.00	-5,571.46	34.45%				
Total General Maintenance	145.77	6,193.12	8,500.00	-2,306.88	72.86%				
Garage Maintenance & Util's	37.48	373.19	3,200.00	-2,826.81	11.66%				
Library Buildng Maint. & Util's	51.85	924.05	600.00	324.05	154.01%				
Paving	0.00	1,180.00	5,000.00	-3,820.00	23.6%				
Recreational Facilities Maint.	21.02	1,030.19	1,200.00	-169.81	85.85%				
Sewer/Water Line Maintenance	0.00	3,319.75	5,500.00	-2,180.25	60.36%				
Snow Removal	0.00	5,703.00	5,500.00	203.00	103.69%				
Tabernacle Bldng Maint & Util's	86.05	7,026.49	9,500.00	-2,473.51	73.96%				
Tree Removal & Trimming	450.00	3,075.00	10,000.00	-6,925.00	30.75%				
Truck and Tractor Costs	229.51	4,209.04	5,500.00	-1,290.96	76.53%				
Water Line Maintenance	0.00	0.00	0.00	0.00	0.0%				
Total Maintenance	1,021.68	33,033.83	54,500.00	-21,466.17	60.61%				
Communications									
Newsletter	0.00	0.00	150.00	-150.00	0.0%				
Web-Site	47.52	199.14	1,000.00	-800.86	19.91%				
Total Communications	47.52	199.14	1,150.00	-950.86	17.32%				
Community Activities									
Picnic	49.50	438.75	300.00	138.75	146.25%				
Community Activities - Other	0.00	0.00							
Total Community Activities	49.50	438.75	300.00	138.75	146.25%				

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						Budget	\$ Over Budget	% of Budget	
Parks & Recreation									
Tree Health/Maintenance	0.00	3,068.70							
Recreational Activities & Equip	0.00	0.00	100.00	-100.00	0.0%				
Total Parks & Recreation	0.00	3,068.70	100.00	2,968.70	3,068.7%				
Wages and Benefits									
Emp CC Reimbursement	0.00	0.30							
Employee Health Insurance	0.00	3,166.69	4,000.00	-833.31	79.17%				
Employee Payroll Taxes	393.52	4,621.04	4,800.00	-178.96	96.27%				
Gross Payroll	4,810.53	47,460.27	45,000.00	2,460.27	105.47%				
Payroll Expenses	6.99	589.63	600.00	-10.37	98.27%				
Total Wages and Benefits	5,211.04	55,837.93	54,400.00	1,437.93	102.64%				
Professional Fees									
Accounting	0.00	2,990.00	3,200.00	-210.00	93.44%				
Insurance									
Auto	0.00	846.00							
Bus. Catastrophe	0.00	2,204.00							
Commercial	0.00	8,244.00							
Workers Comp	0.00	2,326.00							
Insurance - Other	0.00	0.00	14,000.00	-14,000.00	0.0%				
Total Insurance	0.00	13,620.00	14,000.00	-380.00	97.29%				
Legal Fees	380.00	560.00	4,000.00	-3,440.00	14.0%				
Total Professional Fees	380.00	17,170.00	21,200.00	-4,030.00	80.99%				

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12/09/15
Cash Basis

Mt. Gretna Campmeeting
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January through November 2015

	<u>Nov 15</u>	<u>Jan - Nov 15</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>	After Special Vote			Special Vote
						<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>	
Miscellaneous									
Administrative costs									
Banking Costs	0.00	33.00	50.00	-17.00	66.0%				
Computer	13.73	148.87	200.00	-51.13	74.44%				
Office Equipment/Furnishings	13.76	519.02	200.00	319.02	259.51%				
Office Supplies	0.00	243.04	425.00	-181.96	57.19%				
Postage and Delivery	0.00	572.19	850.00	-277.81	67.32%				
Printing and Reproduction	0.00	1,092.38	1,500.00	-407.62	72.83%				
Telephone	161.71	1,792.92	1,000.00	792.92	179.29%				
Total Administrative costs	189.20	4,401.42	4,225.00	176.42	104.18%				
Contributions - Note 2 Fin Comm	159.00	1,451.68	2,300.00	-848.32	63.12%				
Property Taxes	0.00	4,730.14	5,500.00	-769.86	86.0%				
Total Miscellaneous	348.20	10,583.24	12,025.00	-1,441.76	88.01%				
Total Expense	12,543.69	311,361.98	329,375.00	-18,013.02	94.53%				
Net Ordinary Income	-8,967.04	58,456.85	34,103.00	24,353.85	171.41%				
									20.80% \$1,480

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12/09/15
Cash Basis

**Mt. Gretna Campmeeting
Profit & Loss Budget vs. Actual**

January through November 2015

Other Income/Expense

Other Income

Designated Funds

	Nov 15	Jan - Nov 15	Budget	\$ Over Budget	% of Budget
Capital Project Fund	0.50	1.19			
Motor Vehicle Fund (Fin Comm)	1.40	16.47			
Tree Maintenance Fund	0.00	2,390.00			
Total Designated Funds	1.90	2,407.66			

Restricted Funds

Heritage Fest'l (Comm Act Comm)	200.10	-568.40		-\$3,200	17.76%	\$3,200
Marlin & Nancy Seiders Memorial						
Lois Hopkins memorials	0.00	30.00				
Marlin & Nancy Seiders Memorial - Other	1.62	18.96				
Total Marlin & Nancy Seiders Memorial	1.62	48.96				

Playground Fund (Recreatn Comm)

Total Restricted Funds	202.08	47.17			
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Total Other Income

203.98	2,454.83			
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Net Other Income

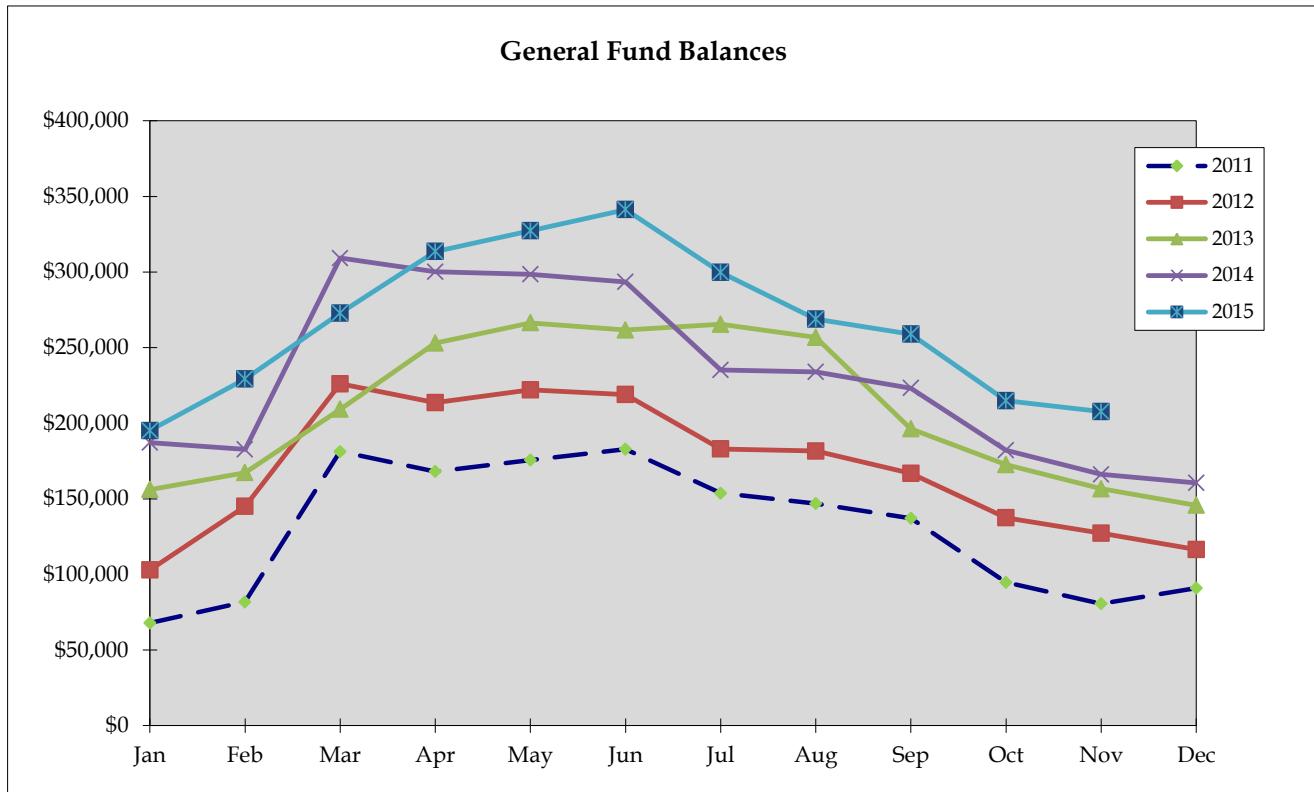
203.98	2,454.83	0.00	2,454.83	100.0%
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Net Income

-8,763.06	60,911.68	34,103.00	26,808.68	178.61%
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	After Special Vote	\$ Over Budget	% of Budget	Special Vote
	Budget	Budget	% of Budget	

Special
Vote



Restricted Fund Balances

Heritage Festival Fund	\$6,274
Marlin & Nancy Seiders Fund	\$42,094
Playground Improvement Fund	\$15,622

Designated Fund Balances

Motor Vehicle Fund	\$36,567
Capital Project Fund	\$21,500

Late & Delinquent Accounts

As of 1-Nov-31

	Prior Years	2015	Total
Property Assessments	\$0.00	\$1,875.37	\$1,875.37
Rentals	\$0.00	\$0.00	\$0.00
Misc.	\$0.00	\$75.00	\$75.00
			<hr/> \$1,950.37