



Tuesday, December 15, 2015

At the regular monthly meeting of the Mt. Gretna Campmeeting Association Board of Managers, held on Tuesday evening, December 15, 2015 in the United Methodist Church, Mt. Gretna, Pennsylvania, Mr. Lloyd presided and Margaret Hopkins acted as Secretary.

A quorum was present including the following: David Lloyd (President), George Resh (Vice-President), Sally Marisic (Treasurer), Margaret Hopkins (Secretary), Pam Bishop, and Robin May. Esther Mefferd, Don Dale, and Ben Wiley were excused.

I. Call to Order

The Chair called the meeting to order at 6:30 PM.

II. Approval of Minutes

- i. Since the Minutes were distributed to Board members prior to the time of this regular monthly meeting, the reading of the Minutes was dispensed with and the November Minutes were approved.

III. Treasurer's Report

- i. On a motion by Margaret Hopkins, a resolution was adopted unanimously as follows: RESOLVED, That the MGCA Board of Managers approves the November financial reports presented by Treasurer Sally Marisic.

IV. MGCA Member Comments

- i. No guests present. Pam Bishop distributed the West Cornwall Township meeting schedule for 2016.

V. Strategic Planning

A. Buildings and Ground Committee – Don Dale, acting chair

- i. Hal & Barb Myers have asked the B&G Committee to look at the storm water flow down 1st street and to find a way to divert it from flooding through their property. When the committee meets they will look at v-cutting speed bumps down 1st Street to keep the water flowing down 1st Street.
- ii. The Campmeeting purchased a new snowblower for walking streets. It is to be paid for from the motor vehicle fund.

B. Communications Committee – Margaret Hopkins

- i. Newsletter is scheduled to be published Monday the 21st.

C. Community Activities Committee – Robin May

- i. No additional acts have been signed for the 2016 Heritage Festival at this point.
- ii. Robin is still investigating adding an outdoor barbeque for playground.

D. Finance Committee - Sally Marisic

- i. On a motion by George Resh, a resolution was adopted unanimously as follows after some discussion: RESOLVED, That the MGCA Board of Managers adopt the budget as proposed by the Finance Committee at the November 2015 meeting of the Board of Managers.

E. Nominations Committee – Pam Bishop

- i. No meeting, nothing to report.

F. Property Ownership Committee – Pam Bishop, acting chair

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- i. The committee is developing a standard welcome pack.
- G. Parks & Recreation Committee – Margaret Hopkins
 - i. Nothing to report.
- H. Tabernacle Association –
 - i. Nothing to report.
- I. Ad-Hoc Archives Committee – George Resh
 - i. Nothing to report.
- J. Ad-Hoc Policy & Procedures Committee – Pam Bishop
 - i. Nothing to report.
- K. Executive Committee
 - i. The truck's inspection expires at the end of December. The truck will not pass that inspection without considerable expense. After many months of searching for a used replacement truck, Dave & Ed finally found one. On a motion by George Resh, a resolution was adopted unanimously as follows: RESOLVED, That the MGCA Board of Managers give Dave Lloyd the authority to buy the 2007 Ford dump truck, purchase price not to exceed \$28,500 plus taxes.

VI. Old Business

- i.

VII. New Business

- i. Margaret Hopkins asked for help to apply for historic state grants if the opportunity arises – Robin May offered her assistance.
- ii. Margaret Hopkins reported that some MGCA Members have asked whether or not we need a tiered system for assessments to take into consideration the amount of services used. The Finance Committee will consider this issue again next year during budget season.

Adjournment

On a motion by Resh, the meeting was adjourned at 8:45 pm.

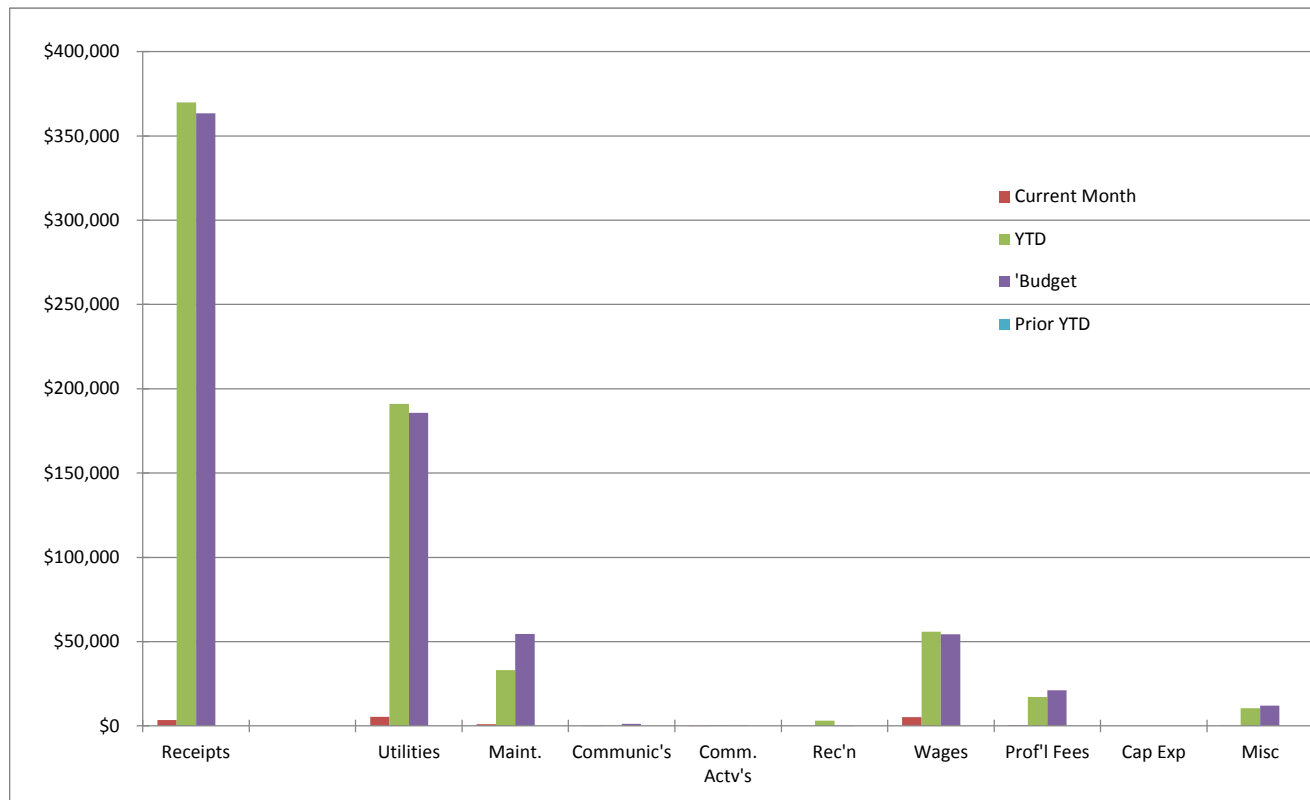
The next regular meeting will be held Tuesday, January 19th at 6:30 pm.


Secretary


Chairman

Mt. Gretna Campmeeting Association, Inc.

2015 General Fund Summary Report



November 2015		<u>Cur. Mnth</u>		<u>Year to Date</u>		<u>Budget</u>	<u>Previous Year</u>		
		Actual	% of YTD	Actual	% of Bud.	Actual	Actual	\$ Change	%
Income									
Receipts		\$3,577	1%	\$369,819	102%	\$363,478		\$371,106	#DIV/0!
Disbursements									
Utilities		\$5,486	3%	\$191,030	103%	\$185,700		\$178,155	#DIV/0!
Maintenance		\$1,022	3%	\$33,034	61%	\$54,500		\$54,063	#DIV/0!
Communications		\$48	24%	\$199	17%	\$1,150		\$107	#DIV/0!
Community Activities		\$50	11%	\$439	146%	\$300		\$255	#DIV/0!
Parks & Recreation		\$0	0%	\$3,069	3069%	\$100		\$153	#DIV/0!
Wages and Benefits		\$5,211	9%	\$55,838	103%	\$54,400		\$49,064	#DIV/0!
Professional Fees		\$380	2%	\$17,170	81%	\$21,200		\$19,082	#DIV/0!
Capital Expenses/Projects		\$0		\$0		\$0		\$32,765	#DIV/0!
Miscellaneous		\$348	3%	\$10,583	88%	\$12,025		\$10,921	#DIV/0!
Totals		\$12,544		\$311,362	95%	\$329,375	\$0	\$344,565	#DIV/0!
Net Margin		(\$8,967)		\$58,457		\$34,103	\$0	\$26,541	

Mt. Gretna Campmeeting
Profit & Loss Budget vs. Actual
January through November 2015

Ordinary Income/Expense

Income

Assessments

Apartment

Garage

Garage Assessment Discount

Garage - Other

Total Garage

Home

Home Assessment Discounts

Home - Other

Total Home

Penalties

Total Assessments

Rentals

Garage

Garage Rental

Rental - Garage Discount

Garage - Other

Total Garage

Parking

Pavilion/Kitchen

Storage Sheds

Deposits

Rental - Storage Shed Discount

Shed Rental

Total Storage Sheds

Tabernacle

Total Rentals

	Nov 15	Jan - Nov 15	Budget	\$ Over Budget	% of Budget
Apartment	0.00	725.00	700.00	25.00	103.57%
Garage					
Garage Assessment Discount	0.00	-50.80	-80.00	29.20	63.5%
Garage - Other	0.00	2,730.00	2,730.00	0.00	100.0%
Total Garage	0.00	2,679.20	2,650.00	29.20	101.1%
Home					
Home Assessment Discounts	0.00	-4,799.80	-4,400.00	-399.80	109.09%
Home - Other	1,003.00	346,741.93	346,550.00	191.93	100.06%
Total Home	1,003.00	341,942.13	342,150.00	-207.87	99.94%
Penalties	145.00	1,159.52	500.00	659.52	231.9%
Total Assessments	1,148.00	346,505.85	346,000.00	505.85	100.15%
Rentals					
Garage					
Garage Rental	0.00	-49.50	9,900.00	-9,949.50	-0.5%
Rental - Garage Discount	0.00	-115.50	-150.00	34.50	77.0%
Garage - Other	0.00	9,487.50			
Total Garage	0.00	9,322.50	9,750.00	-427.50	95.62%
Parking	0.00	1,650.00	900.00	750.00	183.33%
Pavilion/Kitchen	0.00	175.00	0.00	175.00	100.0%
Storage Sheds					
Deposits	0.00	0.00			
Rental - Storage Shed Discount	0.00	-21.40	-32.00	10.60	66.88%
Shed Rental	0.00	3,210.00	3,210.00	0.00	100.0%
Total Storage Sheds	0.00	3,188.60	3,178.00	10.60	100.33%
Tabernacle	50.00	2,100.00	1,000.00	1,100.00	210.0%
Total Rentals	50.00	16,436.10	14,828.00	1,608.10	110.85%

After Special Vote
\$ Over Budget
% of Budget
Special Vote

Mt. Gretna Campmeeting
Profit & Loss Budget vs. Actual
January through November 2015

	Nov 15	Jan - Nov 15	Budget	\$ Over Budget	% of Budget
Interest Income	14.01	185.43	150.00	35.43	123.62%
Miscellaneous Receipts					
Historical Plaques	0.00	15.14			
Misc. Income Contributions	3,000.00	3,982.00			
Reimbursed Expenses					
Mulch, Top Soil, Stone	0.00	1,098.50			
Other Reimbursement	0.00	1,045.92			
Tabernacle Expense Reimbursemen	0.00	0.00	1,000.00	-1,000.00	0.0%
Reimbursed Expenses - Other	0.00	-75.00	1,500.00	-1,575.00	-5.0%
Total Reimbursed Expenses	0.00	2,069.42	2,500.00	-430.58	82.78%
 Miscellaneous Receipts - Other	 -635.36	 -635.36			
Total Miscellaneous Receipts	2,364.64	5,431.20	2,500.00	2,931.20	217.25%
 Prior Year Assessment Payments	 0.00	 1,260.25			
Total Income	3,576.65	369,818.83	363,478.00	6,340.83	101.74%
 Gross Profit	 3,576.65	 369,818.83	 363,478.00	 6,340.83	 101.74%

After Special Vote
\$ Over
Budget Budget % of Budget
**Special
Vote**

Mt. Gretna Campmeeting
Profit & Loss Budget vs. Actual
January through November 2015

Expense

Utilities

Electric (Street Lights)	1,585.28	16,499.85	17,000.00	-500.15	97.06%
Garbage	3,075.30	36,504.05	38,500.00	-1,995.95	94.82%
Sewer	193.83	128,422.66	122,000.00	6,422.66	105.26%
Water	631.34	9,603.83	8,200.00	1,403.83	117.12%
Total Utilities	5,485.75	191,030.39	185,700.00	5,330.39	102.87%

Maintenance

General Maintenance

Plantings	42.36	3,264.58			
General Maintenance - Other	103.41	2,928.54	8,500.00	-5,571.46	34.45%
Total General Maintenance	145.77	6,193.12	8,500.00	-2,306.88	72.86%

Garage Maintenance & Util's	37.48	373.19	3,200.00	-2,826.81	11.66%
Library Bldng Maint. & Util's	51.85	924.05	600.00	324.05	154.01%
Paving	0.00	1,180.00	5,000.00	-3,820.00	23.6%
Recreational Facilities Maint.	21.02	1,030.19	1,200.00	-169.81	85.85%
Sewer/Water Line Maintenance	0.00	3,319.75	5,500.00	-2,180.25	60.36%
Snow Removal	0.00	5,703.00	5,500.00	203.00	103.69%
Tabernacle Bldng Maint & Util's	86.05	7,026.49	9,500.00	-2,473.51	73.96%
Tree Removal & Trimming	450.00	3,075.00	10,000.00	-6,925.00	30.75%
Truck and Tractor Costs	229.51	4,209.04	5,500.00	-1,290.96	76.53%
Water Line Maintenance	0.00	0.00	0.00	0.00	0.0%
Total Maintenance	1,021.68	33,033.83	54,500.00	-21,466.17	60.61%

Communications

Newsletter	0.00	0.00	150.00	-150.00	0.0%
Web-Site	47.52	199.14	1,000.00	-800.86	19.91%
Total Communications	47.52	199.14	1,150.00	-950.86	17.32%

Community Activities

Picnic	49.50	438.75	300.00	138.75	146.25%
Community Activities - Other	0.00	0.00			
Total Community Activities	49.50	438.75	300.00	138.75	146.25%

After Special Vote
\$ Over Budget
% of Budget
Special Vote

Mt. Gretna Campmeeting
Profit & Loss Budget vs. Actual
January through November 2015

	Nov 15	Jan - Nov 15	Budget	\$ Over Budget	% of Budget	Budget	After Special Vote \$ Over Budget	% of Budget	Special Vote
Parks & Recreation									
Tree Health/Maintenance	0.00	3,068.70				\$5,500		55.79%	\$5,500
Recreational Activities & Equip	0.00	0.00	100.00	-100.00	0.0%				
Total Parks & Recreation	<u>0.00</u>	<u>3,068.70</u>	<u>100.00</u>	<u>2,968.70</u>	<u>3,068.7%</u>				
Wages and Benefits									
Emp CC Reimbursement	0.00	0.30							
Employee Health Insurance	0.00	3,166.69	4,000.00	-833.31	79.17%				
Employee Payroll Taxes	393.52	4,621.04	4,800.00	-178.96	96.27%				
Gross Payroll	4,810.53	47,460.27	45,000.00	2,460.27	105.47%				
Payroll Expenses	6.99	589.63	600.00	-10.37	98.27%				
Total Wages and Benefits	<u>5,211.04</u>	<u>55,837.93</u>	<u>54,400.00</u>	<u>1,437.93</u>	<u>102.64%</u>				
Professional Fees									
Accounting	0.00	2,990.00	3,200.00	-210.00	93.44%				
Insurance									
Auto	0.00	846.00							
Bus. Catastrophe	0.00	2,204.00							
Commercial	0.00	8,244.00							
Workers Comp	0.00	2,326.00							
Insurance - Other	0.00	0.00	14,000.00	-14,000.00	0.0%				
Total Insurance	<u>0.00</u>	<u>13,620.00</u>	<u>14,000.00</u>	<u>-380.00</u>	<u>97.29%</u>				
Legal Fees	380.00	560.00	4,000.00	-3,440.00	14.0%				
Total Professional Fees	<u>380.00</u>	<u>17,170.00</u>	<u>21,200.00</u>	<u>-4,030.00</u>	<u>80.99%</u>				

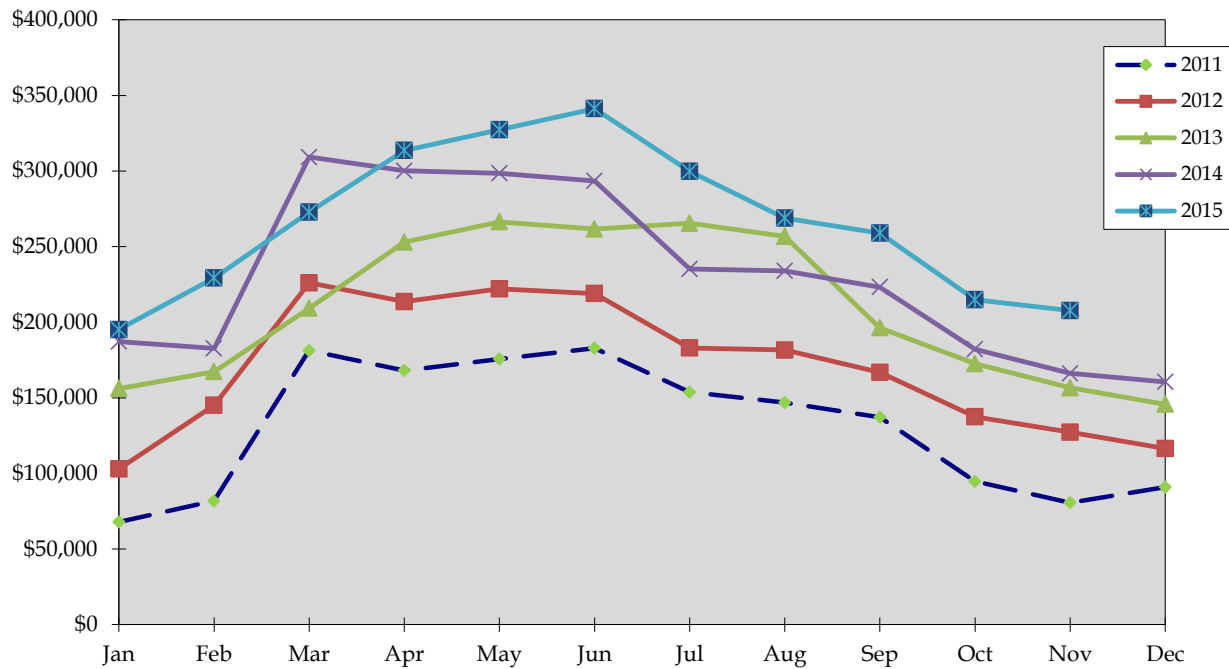
Mt. Gretna Campmeeting
Profit & Loss Budget vs. Actual
January through November 2015

	<u>Nov 15</u>	<u>Jan - Nov 15</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>	Budget	After Special Vote \$ Over Budget	% of Budget	Special Vote
Miscellaneous									
Administrative costs									
Banking Costs	0.00	33.00	50.00	-17.00	66.0%				
Computer	13.73	148.87	200.00	-51.13	74.44%				
Office Equipment/Furnishings	13.76	519.02	200.00	319.02	259.51%				
Office Supplies	0.00	243.04	425.00	-181.96	57.19%				
Postage and Delivery	0.00	572.19	850.00	-277.81	67.32%				
Printing and Reproduction	0.00	1,092.38	1,500.00	-407.62	72.83%				
Telephone	161.71	1,792.92	1,000.00	792.92	179.29%				
Total Administrative costs	<u>189.20</u>	<u>4,401.42</u>	<u>4,225.00</u>	<u>176.42</u>	<u>104.18%</u>				
Contributions - Note 2 Fin Comm	159.00	1,451.68	2,300.00	-848.32	63.12%	\$6,980		20.80%	\$1,480
Property Taxes	0.00	4,730.14	5,500.00	-769.86	86.0%				
Total Miscellaneous	<u>348.20</u>	<u>10,583.24</u>	<u>12,025.00</u>	<u>-1,441.76</u>	<u>88.01%</u>				
Total Expense	<u>12,543.69</u>	<u>311,361.98</u>	<u>329,375.00</u>	<u>-18,013.02</u>	<u>94.53%</u>				
Net Ordinary Income	-8,967.04	58,456.85	34,103.00	24,353.85	171.41%				

Mt. Gretna Campmeeting
Profit & Loss Budget vs. Actual
January through November 2015

	<u>Nov 15</u>	<u>Jan - Nov 15</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>	Budget	After Special Vote \$ Over Budget	% of Budget	Special Vote
Other Income/Expense									
Other Income									
Designated Funds									
Capital Project Fund	0.50	1.19							
Motor Vehicle Fund (Fin Comm)	1.40	16.47							
Tree Maintenance Fund	0.00	2,390.00							
Total Designated Funds	1.90	2,407.66							
Restricted Funds									
Heritage Fest'I (Comm Act Comm)	200.10	-568.40					-\$3,200	17.76%	\$3,200
Marlin & Nancy Seiders Memorial									
Lois Hopkins memorials	0.00	30.00					-\$450	-6.67%	\$450
Marlin & Nancy Seiders Memorial - Other	1.62	18.96							
Total Marlin & Nancy Seiders Memorial	1.62	48.96							
Playground Fund (Recreatn Comm)	0.36	566.61							
Total Restricted Funds	202.08	47.17							
Total Other Income	203.98	2,454.83							
Net Other Income	203.98	2,454.83	0.00	2,454.83	100.0%				
Net Income	<u>-8,763.06</u>	<u>60,911.68</u>	<u>34,103.00</u>	<u>26,808.68</u>	<u>178.61%</u>				

General Fund Balances



Restricted Fund Balances

Heritage Festival Fund	\$6,274
Marlin & Nancy Seiders Fund	\$42,094
Playground Improvement Fund	\$15,622

Designated Fund Balances

Motor Vehicle Fund	\$36,567
Capital Project Fund	\$21,500

Late & Delinquent Accounts

As of 1-Nov-31

	Prior Years	2015	Total
Property Assessments	\$0.00	\$1,875.37	\$1,875.37
Rentals	\$0.00	\$0.00	\$0.00
Misc.	\$0.00	\$75.00	\$75.00
			<hr/> \$1,950.37